

Bihar Museum Society, Patna

(An Autonomous Organization Under the Department of Art, Culture and Youth, Government of Bihar,
Registered Under Societies Registration Act, 21, 1860)

Advertisement for Appointment to various positions

Bihar Museum Society, Patna, An Autonomous Organization Under the Department of Art, Culture and Youth, Government of Bihar, Invites Application for appointment on different posts in Bihar Museum, Patna. The Lists of posts and details pertaining to them are as Follows.

S.N.	Name of the Post	No. of Post	Pay Scale (INR) as per 7 th Pay commission	Category of Post	Maximum Age
1	Additional Director (Visitor Service & Marketing)	1	Pay Level- 12 (Retired Personals may also apply; appointment will be contractual as per Govt. Rules, which will continue up to the age of 65.)	UR	Age: Maximum 50 years (relaxation as per Govt. rules) (For retired personal, last pay drawn minus pension would be admissible.)
2	IT - Manager	1	Pay Level- 11	UR	Age:- 37 years (relaxation as per Govt. rules)
3	Accounts Officer	1	Pay Level- 11 (Retired Personals may also apply; appointment will be contractual as per Govt. Rules, which will continue up to the age of 65.)	UR	Age:- 40 years (relaxation as per Govt. rules) (For retired personal, last pay drawn minus pension would be admissible.)
4	Curatorial Associate cum Young Museum Professional	1	Pay Level- 7	UR	Age: Maximum 37 years (relaxation as per Govt. rules)
5	Senior Chemist	1	Pay Level- 9	UR	Age: Maximum 37 years (relaxation as per Govt. rules)
6	Chemist	1	Pay Level- 6	UR	Age: Maximum 37 years (relaxation as per Govt. rules)
7	Junior Engineer (Civil)	1	Pay Level- 6	UR	Age: Maximum 37 years (relaxation as per Govt. rules)
8	Junior Engineer (Electric)	1	Pay Level- 6	UR	Age: Maximum 37 years (relaxation as per Govt. rules)

ON CONTRACT BASIS

1	DESIGNER:	1	Rs. 50,000/- Consolidated	UR	Age: Maximum 37 years
2	GRAPHIC DESIGNER:	1	Rs. 50,000/- Consolidated	UR	Age: Maximum 37 years

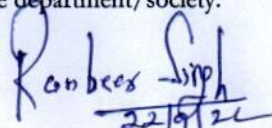
Note: - Qualifications, Age, and other criteria may be relaxed by the Bihar Museum Society on the recommendation of the Selection Committee in the case of candidates otherwise well qualified applicant.

Conditions for Application: -

1. Application should strictly be in the prescribed format with self-attested copies of necessary mark sheet, certificates, testimonials to establish your qualification and experience. In complete application or applications not accompanied with necessary documents shall be summarily rejected.

2. Non-refundable Application fee is Rs. 500/- for applicants under General category/BC/EBC and Rs. 250/- for SC/ST candidates of Bihar. Application fee is to be paid through Demand Draft in favor of Bihar Museum Society payable at Patna.
3. For the purpose of calculation of Experience and Age, the reference date will be 31st December, 2021.
4. Age relaxation will be as per government norms.
5. Reservation benefits will be available only to applicants who are domicile of Bihar.
6. The present vacancy numbers and the category break up are indicative only and can be changed without any notice.
7. Candidates working Government/Semi Government organization should send their application through proper channel along-with recommendation by the employer/Head of the office. Candidates working in Government/Semi Government organization may send the advance copy of the application.
8. Only shortlisted candidates will be called for the next phase of selection process. All original educational/ experience/ other certificates must be carried at the time of interview.
9. No TA/DA will be given for attending the interview/written test for any position.
10. Canvassing in any form and/or bringing in any influence political or otherwise will be treated as disqualification for the post. Interim enquiries will not be entertained.
11. Mere Possession of requisite qualification and experience shall not entitle the candidate to be called for the test and interview. Decision of the Bihar Museum Society in this regard shall be final.
12. Detailed Terms of Reference (TOR) and application process for each position, please visit our website <https://state.bihar.gov.in/yac> or <https://state.bihar.gov.in/prdbihar> or <http://biharmuseum.org>
13. Applications along-with application fee and self-attested copies of all certificates and testimonials must reach on the address given below on or before 31st October, 2022. Application received without application fee will be summarily rejected. The onus for delay due to postal transit would lie on the candidate, not on the department/society.

To,
The Director General,
Bihar Museums Society, Nehru Path, Patna – 800 001

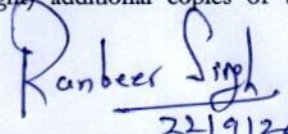

(Ranbeer Singh Rajput)
Additional Director Admin (I/C)
Bihar Museum, Patna

Memo no. -बि-सं./Post/54/2016 (Part-1)-----

H.A. 815

Dated - 22.09.2022

Copy to - The Director, Information & Public relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in National Dailies.


Additional Director Admin (I/C)

Application Format

Post Applied for ----- DD No.----- Name of the Bank----- Amount	Recent passport Size photographs of the candidate
Government of Bihar Department of Art, Culture & Youth Bihar Museum Society, Patna An Autonomous organization under the Department of Art, Culture & Youth, Govt. of Bihar (Registered under Societies Registration Act, 21, 1860) (To be filled in by the candidate and sent it to the address given below)	
1	Name in full (in BLOCK LETTER)
2.	Address (with contact Telephone No. and E-mail, if any) (a) Present- (b) Permanent -
3	Date and place of Birth (a) Date: (b) place: (c) Age (as on the date of Advertisement):
4	Are you (a) a citizen of India: YES/NO (b) by birth and / or by domicile: <div style="text-align: center;">OR</div> (c) a person having migrated from Pakistan or Bangladesh or other countries with the information of permanently settling in India or a subject of Nepal? YES/NO
5	Name of the state to which you belong:
6	Father's Name Address* Occupation * *if dead, state his last address and occupation before death.
7	Is (or was) your father (a) Citizen of India: Yes/No (b) By Birth and / or by domicile <div style="text-align: center;">OR</div> ** (c) A person having migrated from Pakistan or Bangladesh or other countries with the intention of permanently setting in India or a subject of Nepal? Yes/No ** if not applicable, state NA
8	Are you a member of scheduled cast or Tribe: Yes/No Scheduled Cast/Tribe (Name)
9	Reservation Category:
10	Passport No., If any:
11	Pan No., if any:

NOTE: any change of address given in column-2 at once should be communicated. Candidates must arrange for the re-direction of communications to their new address

12	Particular of all Examinations pass and degrees and technical qualification obtained at the University of other place of higher technical education.					
	Examination/ Degree/Diploma	Name of Board/University	Percentage of Marks obtained	Class or Division obtained	Major subjects taken	Year of Passing
13	Any Addition Qualifications: (a) Particulars of desirable qualification: (b) Other higher degree etc.: (c) Membership of learned Societies:					
14	(a) Particulars of essential experience : (b) Particulars of Desirable experience:					
15	Have you been outside India for research/Training purpose related to museum? if so, give following particulars:					
	Country visited	Date of visit	Duration of visit	Purpose of visit		
16	Language known					
	Language	Read only	Speak only	Read & Speak	Read, write & speak	Examination passed, if any
17	Details of previous employment, Give particulars below along with testimonials. ** Candidate can use separate sheet of paper, if needed.					
	Name of Organization	Date of Joining	Date of Leaving	Designation & Nature of work	Salary & Grade	
18	Are you employed in a Govt./Autonomous Organization/Private Sector at present?(Answer 'yes' or 'No'. If 'Yes', state whether your appointment is temporary or permanent.					
19	If selected, how much time would you require to join (put tick mark)					Immediate/one month/two months/six months
Candidate already employed should get the following endorsement signed by his/her present employer. ENDORSEMENT BY THE HEAD OF DEPARTMENT OF OFFICE No.....Date..... The Application of (Name of Applicant:-----, Designation----- -----is hereby forwarded and endorsed for appointment on the post applied. Full signature-----Designation ----- Name & address of office with seal ----- ----- Place: Date:						
						Signature of Applicant

Conditions for Application: -

1. Application should strictly be in the prescribed format with self-attested copies of necessary mark sheet, certificates, testimonials to establish your qualification and experience. In complete application or applications not accompanied with necessary documents shall be summarily rejected.
2. Non-refundable Application fee is Rs. 500/- for applicants under General category/BC/EBC and Rs. 250/- for SC/ ST candidates of Bihar. Application fee is to be paid through Demand Draft in favor of Bihar Museum Society payable at Patna.
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12. Detailed Terms of Reference (TOR) and application process for each position, please visit our website <https://state.bihar.gov.in/yac> or <https://state.bihar.gov.in/prdbihar> or <http://biharmuseum.org>
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To,

The Director General, Bihar Museums Society

Nehru Path, Patna – 800 001

For details and application format please visit at <http://biharmuseum.org>

Bihar Museum Society, Patna
An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar
(Registered under Societies Registration Act, 21, 1860)

Details of posts along with Pay-scale, category, qualification, experience and conditions for application following posts:

1.	Additional Director (Visitor Service & Marketing) Pay Level- 12 as per 7 th Pay Commission Age: Maximum 50 years (relaxation as per Govt. Rules)	<p>Essential qualifications:-</p> <ul style="list-style-type: none"> GRADUATE in Economics or Marketing from reputed institute. <p>Essential experience:</p> <ul style="list-style-type: none"> Should have managed Art, Craft related institution in Senior Management Position for more than 10 years. Should have publication in the concerned filed. <p>Note:- Retired Personals may also apply. Their appointment will be on contractual basis as per Govt. Rules, which will continue up to the age of 65. In this case last pay drawn minus pension would be admissible.</p>	1 post – (UR)
2.	IT - Manager Pay Level-11 as per 7 th Pay Commission Age:- 37 years (relaxation as per Govt. rules)	<p>Essential qualifications:-</p> <ol style="list-style-type: none"> B. Tech (CS/IT) from institution of repute (Recognized by AICTE) 10 Years working experience as IT Manager or Similar other field in Govt./PSU or Private sector Company of repute. Strong knowledge of technical management and information analysis. Excellent knowledge of hardware and software systems. Knowledge of software programmes such as HTML, CSS and JavaScript and CMS systems <p>Essential experience:</p> <ol style="list-style-type: none"> Prior work experience as an IT manager or in a related position, preferably for 5 years or more. Experience in Data centre management and data governance skills. In depth experience with computer network, network administration and installation. <p>Desirable experience:</p> <p>3 years working experience in collection management of a Museum/Institute/ Organization having collection of more than 25000 Antiquities/Art objects</p>	01 post – (UR)
3.	Accounts Officer Pay Level-11 as per 7 th Pay Commission Age:- 40 years (relaxation as per Govt. rules)	<p>Essential Qualification:-</p> <ol style="list-style-type: none"> M.Com from a recognized university <p style="text-align: center;">OR</p> <p>B.Com / BAF / BBI / BMS and Diploma in Financial Management / Accountancy</p> <p>ii. Strong Computer skills with proficiency in MS Office, along with 'Tally' or other Account</p>	01 post – (UR)

		<p>Operation related software, supported with Degree/ Diploma/ Certificate.</p> <p>Essential Experience:- Minimum 10 years experience in financial statement and adequate knowledge in regarding budgeting and financial rules.</p> <p>Desirable Qualification:- i. Knowledge of Office Automation, supported with Diploma/Certificate. ii. Proficient in Hindi & English. iii. Finalisation, Project Account, Audit, Investments, Taxation, Payroll, Statutory compliance, FCRA, GST.</p> <p>Note:- Retired Govt. Personals may also apply. Their appointment will be on contractual basis as per Govt. Rules, which will continue up to the age of 65. In this case last pay drawn minus pension would be admissible.</p>	
4.	<p>Curatorial Associate cum Young Museum Professional – Pay Level-7 as per 7th Pay Commission Age: Maximum 37 years (relaxation as per Govt. Rules)</p>	<p>Essential qualifications:-</p> <ul style="list-style-type: none"> Master Degree in Ancient Indian History, Culture & Archaeology or Ancient Indian & Asian Studies or Archaeology or Museology or History with Diploma in Arch or Anthropology or History of Art/ Master of Fine Art/ Master of Visual Art from recognized University. Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate. <p>Essential Experience:- 3 year in responsible capacity in a reputed Museum or similar Cultural Institution/Organization in Government and Non-Government/Private Sector.</p> <p>Desirable Qualification:- Knowledge of documentation, exhibition of museum.</p> <p>Desirable Experience:- Experience in Handling Museum Exhibition or Art Exhibition.</p>	1 Post- (UR)
5.	<p>Senior Chemist Pay Level- 9 as per 7th Pay Commission Age: Maximum 37 years (relaxation as per Govt. Rules)</p>	<p>Essential qualifications:-</p> <ul style="list-style-type: none"> Master Degree in Conservation/ Chemistry from Institution of repute / Post-Graduation with Chemistry as one of the subjects, along with Diploma or Certificate in Conservation of Art Objects from NRI/C or Institution of similar repute / Degree in Conservation of Antiquities, Art Objects or Objects of antiquarian value from National Museum Institute or Institution of similar repute and duly recognized by the State or the Central Government. <p>Essential Experience:-</p>	1 Post- (UR)

		<p>10 years working experience in conservation laboratory of reputed museum/ cultural organisation.</p> <p>Desirable Qualification:- Higher degree in similar field with proficiency in computer will be preferred</p> <p>Desirable Experience:- Experience in preparing conservation report of different kinds of Antiquity for National/International exhibition</p>	
6.	<p>Chemist – Pay Level- 6 as per 7th Pay Commission Age: Maximum 37 years (relaxation as per Govt. Rules)</p>	<p>Essential qualifications:-</p> <ol style="list-style-type: none"> Master Degree in Conservation/Chemistry from Institution of repute / Post-Graduation with Chemistry as one of the subjects, along with Diploma or Certificate in Conservation of Art Objects from NRIIC or Institution of similar repute /Degree in Conservation of Antiquities, Art Objects or Objects of antiquarian value from National Museum Institute or Institution of similar repute and duly recognized by the State or the Central Government. Strong Computer skills with proficiency in MS Office, supported with Degree/ Diploma/ Certificate. <p>Essential Experience:-</p> <ul style="list-style-type: none"> 5 years working experience in conservation laboratory of reputed Museum/Cultural organization <p>Desirable Qualification:-</p> <ul style="list-style-type: none"> Higher degree in Similar field. <p>Desirable Experience:-</p> <ul style="list-style-type: none"> Must have 1 year experience as a Junior Conservator in any reputed Organization. 	1 Post – (UR)
7.	<p>Junior Engineer (Civil) Pay Level- 6 as per 7th Pay Commission Age: Maximum 37 years (relaxation as per Govt. Rules)</p>	<p>Essential qualifications:- Bachelor in Civil Engineering (From Reputed Institution)</p> <p>Essential Experience:- 3 years' experience in Civil Engineering</p>	1 Post – (UR)
8.	<p>Junior Engineer (Electric) Pay Level- 6 as per 7th Pay Commission Age: Maximum 37 years (relaxation as per Govt. Rules)</p>	<p>Essential qualifications:- Bachelor in Electrical Engineering (From Reputed Institution)</p> <p>Essential Experience:- 3 years' experience in Electrical Engineering</p>	1 Post – (UR)

On Contract basis

1.	DESIGNER : Rs. 50,000/- Consolidated Age: Maximum 37 years	Essential qualifications: - <ol style="list-style-type: none"> 1. Bachelor's Degree in Computer Science required. 1. Demonstrated knowledge of web technologies, such as HTML, CSS and JavaScript 2. Ability to work independently and multi-task effectively 3. Demonstrated understanding of projects from the perspective of both client and business Essential Experience: - <ol style="list-style-type: none"> 1. Flexible and willing to accept a change in priorities as necessary 2. Strong attention to detail 3. Skilled in languages for website development and developing and updating CMS systems Tenure: Initially for a period of one year. The contract may be extended depending upon performance.	1 Post – (UR)
2.	GRAPHIC DESIGNER: Rs. 50,000/- Consolidated Age: Maximum 37 years	Essential qualifications: - <ol style="list-style-type: none"> 1. Bachelor's or Master's degree in graphic design. Essential Experience: - <ol style="list-style-type: none"> 1. Experience as a graphic designer or in a related field for 2 years or more. 2. Should have working knowledge in Figma or XD for UI / UX work 3. Proficiency with required desktop publishing tools, including Photoshop, In Design, and Illustrator Desirable Qualification: - <ol style="list-style-type: none"> 1. Demonstrable graphic design skills with a strong portfolio. 2. Basic knowledge about video and sound design software (after effects, premier pro, audition) 3. Can read and write Hindi and English fluently. Candidates who have content writing skills will be given preference. Tenure: Initially for a period of one year. The contract may be extended depending upon performance.	1 Post – (UR)