



Government of India  
Department of Atomic Energy  
Bhabha Atomic Research Centre  
**NUCLEAR RECYCLE BOARD**

**Opening date:**  
01.07.2022

**Advertisement No. 02/2022(NRB)**

**Closing date:**  
31.07.2022

1. **ONLINE** Applications are invited from eligible candidates for appointment to the following posts in Nuclear Recycle Board (NRB) at Kalpakkam, Tarapur & Mumbai.

I. **STENOGRAPHER (GRADE-III) - Group "C" Non-Gazetted**

Number of vacancies	06 ( UR: 03, OBC:1, SC:01, ST:01)
Qualifications	a) Matriculation (10 <sup>th</sup> Std.) or equivalent with minimum of 50% marks b) Minimum speed of 80 words per minute in English Stenography c) Typing speed in English of 30 words per minute.
Age limit	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application (General category(UR) upto 27 years, OBC upto 30 years & SC/ST upto 32 years)
Pay	Rs. 25,500 (Cell No.1 in Level 04 of Pay Matrix) plus usual allowances as admissible to Central Government Employees
Mode of Selection	<b><u>Level-1:</u></b> Objective test of <b>ONE hour</b> duration covering General English, General Knowledge, General intelligence & Reasoning, Quantitative Aptitude (Arithmetic). <b><u>Marking Scheme:</u></b> "3" marks will be awarded for each correct answer and 1 mark will be deducted for each incorrect answer. <b><u>Level-2:</u></b> Stenography Skill Test Minimum qualifying standard for Level-1 Test 50% <b>aggregate for General Category (UR)</b> and 40% <b>aggregate for OBC/SC/ST/PH.</b> Empanelment criteria: Based on combined marks scored in Level 1 & 2.
Nature of duties	Secretarial duties

## II. DRIVER (ORDINARY GRADE) - Group "C" Non-Gazetted

Number of vacancies	11 ( UR: 04, EWS:1 OBC:2, SC:02, ST:02)
Qualifications	<ul style="list-style-type: none"> <li>a) Pass in 10<sup>th</sup> standard (SSC).</li> <li>b) Possession of a valid driving licence to drive light and heavy vehicles.</li> <li>c) Knowledge of motor mechanism and the candidate should be able to remove minor defects in vehicles.</li> <li>d) Experience of driving a light vehicle for at least 3 years and heavy vehicle for at least 6 years.</li> </ul>
Age limit	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application - General category(UR) upto 27 years, OBC upto 30 years & SC/ST upto 32 years)
Pay	Rs.19,900 (Cell No.1 in Level 02 of Pay Matrix) plus usual allowances as admissible to Central Government Employees
Mode of Selection	<p><b>Level-1:</b> Objective test of <b>ONE hour</b> duration covering General English, General Knowledge, Arithmetic, Motor Vehicle Act.</p> <p><b>Marking Scheme:</b> "3" marks will be awarded for each correct answer and 1 mark will be deducted for each incorrect answer.</p> <p><b>Level-2:</b> Driving Test.</p> <p>Minimum qualifying standard for Level-1 Test <b>50% marks for General Category(UR)</b> and <b>40% marks for OBC/SC/ST.</b></p> <p>Empanelment criteria: Based on combined marks scored in Level 1 &amp; 2. (Only those candidates qualifying in Level-1 written test will be called for Level-2 Driving Test.)</p>
Nature of duties	Required to drive either light or heavy vehicle or both, attending to minor repair works and to perform duties in Round the Clock shift also.

## III. WORK ASSISTANT-A - Group "C" Non-Gazetted (Auxiliary)

### IV.

Number of vacancies	72 (UR: 20, EWS:3 OBC:15, SC:15, ST:12, PwBD: 07* *Identified suitable for Persons with Benchmark Disabilities (PwD)
Qualifications	Pass in 10 <sup>th</sup> standard (SSC).
Age limit	Minimum 18 years and Maximum 27 years as on the last date of receipt of online application ( General category(UR) upto 27 years, OBC upto 30 years & SC/ST upto 32 years)
Pay	Rs. 18,000 (Cell No.1 in Level 01 of Pay Matrix) plus usual allowances as admissible to Central Government Employees
Mode of Selection	<p><b>Level-1: Preliminary Test</b> 50 multiple choice questions of <b>ONE hour</b> duration consisting of Mathematics (20 Questions), Science(20 Questions) and General Awareness(10 Questions).</p> <p><b>Marking Scheme:</b> "3" marks will be awarded for each correct answer and 1 mark will be deducted for each incorrect answer.</p>

	<p><b>Note:</b> Candidates scoring less than 40% in General Category will be screened out and for reserved category, the lowest cut-off will not be fixed below 30%.</p> <p><b>Level-2 – Advanced Test</b> Candidates qualifying in Level-1 Preliminary Test will be eligible for Advanced Test comprising 50 Objective Type questions of TWO hour duration consisting of Mathematics(15 Questions), Science (15 Questions), General Awareness(10 questions) and Basic English (10 Questions).</p> <p><b>Marking Scheme:</b> “3” marks will be awarded for each correct answer and 1 mark will be deducted for each incorrect answer.</p> <p><b>Final Merit List</b> shall be prepared based on the scores obtained in Level-2.</p> <p>In the event of tie, following criteria will be adopted in sequence for deciding position in merit list:</p> <ol style="list-style-type: none"> <li>1. Candidates with lower negative marks in Level-2 to be placed higher on the merit list.</li> <li>2. Candidate with higher marks in Level-1 to be placed higher on the merit list.</li> <li>3. Candidates with lower negative marks in Level-1 to be placed higher on the merit list.</li> <li>4. Candidate with higher positive marks in mathematics in Level-1 to be placed higher on the merit list.</li> <li>5. Candidate with higher positive marks in Science in Level-1 to be placed higher on the merit list.</li> </ol>
Nature of duties	<p>Cosmetic maintenance of laboratories, office buildings, surrounding areas including toilets, providing clean, neat and hygienic ambience in the area.</p> <p>Cleaning and decontamination of plants/machinery, assistance in plants/workshops/store and other utility area. The duty may also involve working in Round the Clock Shifts.</p> <p>Duties includes developing the gardens by digging soil and planting of different plants; maintenance of gardens by sweeping, watering, weeding, mowing, manuring, pruning and propagating plants and flower arrangements.</p> <p>Miscellaneous Office Works etc.,</p>

(\*)The vacancies are identified for Persons with Benchmark Disability (PwBD) as per Govt.of India orders. Identified Disability: Orthopedically Handicapped ( One Leg/One Arm affected), Hearing Impairment ( Partially deaf). Physical disability should not be less than 40%.

**Note:** Hearing Impairment means loss of 60 decibels or more in the better ear in the conversational range of frequencies.

**2. The upper age limit prescribed will be relaxable as under:**

- Widows, divorced women and women judicially separated from their husbands and not remarried are eligible for relaxation in the upper age as per Government of India orders.
- Relaxation in age for Ex-Servicemen will be as per Government of India orders.
- Relaxation in the upper age limit of 10 years for UR Category, 13 Years for OBC Category and 15 years for SC/ST category shall be admissible to Persons with Benchmark Disability.
- Relaxation for Meritorious Sportspersons will be as per Government Orders.
- Relaxation in the upper age limit of 5 years shall be admissible to children/family members of those who dies in the 1984 riots in India.

**3. Prevailing additional benefits:**

In addition to the normal Pay and Allowances as admissible under rules, the employees of the Department of Atomic Energy are entitled for:

- ✓ Exciting working environment
- ✓ Promotions to higher grades based on Departmental Qualifying Exam / Seniority-cum-Fitness / Merit Promotion Scheme of DAE as applicable to respective posts.
- ✓ Healthcare for self and family members.
- ✓ Attractive performance related incentives (subject to orders).
- ✓ Attractive professional update allowance (subject to orders).
- ✓ Leave Travel Concession for self and family.
- ✓ Reimbursement of Tuition fee / Departmental Accommodation as per Government of India Orders.

**4. Selected candidates, on their appointment, will be governed by the National Pension System (NPS).**

**5. APPLICATION FEE :**

- i) Mode of payment of the Application Fee through Online is Rs.100/=
- ii) Exemption : Candidates belonging to SC, ST, PWD, Women & Ex-servicemen are exempted from payment of Application Fee.
- iii) The Application number will be generated after the submission of the application which is required for making online payment of the application fee and hence submission of application is mandatory before online payment of application fees. However, fee NOT paid will be treated as incomplete application and hence the application will be rejected.
- iv) Application fee should be paid on or before the last date of receipt of online applications. Therefore, Candidates are advised to make the online payment well

in advance without waiting for closing date/last date of submission of online application.

- v) Fee once paid shall not be refunded under any circumstances and cannot be held in reserve for any other recruitment.

**6. General Conditions:**

- i. Applications will be accepted ONLINE only.
- ii. Facility for applying online will be available from **01.07.2022 to 31.07.2022**, Please visit website: <https://recruit.barc.gov.in> for detailed information, online submission of application and procedure for payment of application fee.
- iii. Candidate should not submit multiple applications for the same post.
- iv. Candidates may ensure that they fill in the correct information. Candidates who furnish false information will be disqualified for written examination. NRB/BARC further reserves the right to reject the candidature of any applicant at any stage.
- v. Candidates belonging to EWS/OBC/SC/ST category should clearly indicate the same in the application (even when applying for UR vacancy) and should furnish proof of the same in the specified format at the time of Written Examination (as applicable) failing which they will be treated as Unreserved and subsequent representation for change of community status will not be entertained.
- vi. Candidates are required to have a valid e-mail ID and Mobile number. It should be kept active during the currency of this recruitment.
- vii. Candidates must regularly check the website. All information related to the recruitment will be made available on the website. Information displayed on the website will be deemed as intimation to the candidates.
- viii. The vacancies shown above are provisional and subject to variation. The filling up of vacancies indicated in the advertisement is also subject to the approval of the Competent Authority and may not be filled up if decided otherwise in terms of the orders issued by Government from time to time.
- ix. Candidates empanelled under WAITING LIST will be offered appointment ONLY in case candidate in the MAIN LIST does not join. The validity of operation of wait list will be one year from the date of preparation of select panel.
- x. The eligibility criteria in the advertisement will be determined with reference to the last date of receipt of application. Before applying, candidates should ensure that they fulfill all the eligibility conditions and required educational qualifications mentioned in the advertisement.
- xi. Candidates who are still pursuing the educational qualification prescribed in the Advertisement as on the closing date of receipt of application will not be eligible to apply.
- xii. Mere fulfillment of requirement as laid down in the advertisement does not entitle a candidate to be called for written test.
- xiii. CGPA or its equivalent grades obtained by the candidate will have to be indicated as equivalent percentage of marks by conversion to percentage in accordance with the

method of conversion of corresponding University/Institutions' norms. In the absence of the same, the candidature will not be considered.

- xiv. Posting of candidates selected will be at the discretion of the Competent Authority and subject to the availability of vacancy and they are liable to serve in any part of India and in any constituent units of the Department of Atomic Energy.
- xv. Candidates working under the Central/State Government, PSUs, Autonomous Bodies etc., are required to submit "NO OBJECTION CERTIFICATE" at the time of submission of documents for verification during skill test, failing which they will not be allowed to appear for the examination.
- xvi. Candidates while appearing for the Written Test/Skill Test must bring a print out of the online Application submitted, admit card (to be downloaded from the website) along with the documents in support of identity proof (Aadhar Card/PAN Card/Driving License/Voter Card ) in original.
- xvii. The applicants would be admitted to the examination on the basis of the information furnished by them in their application form and verification of the documents produced by them. In case it is found at a later stage that the information furnished by an applicant is false or an applicant does not fulfill any of the eligibility conditions, the candidature of such applicant would be cancelled and no correspondence in this regard would be entertained. Issuance of an admit card for the examination will not confer any right for appointment. Appointment will be solely subject to fulfillment of all eligibility conditions
- xviii. SC/ST outstation candidates called for written examination will be paid to and fro travelling allowance of second-class Railway fare by the shortest route (subject to production of tickets) as per rules. However, Travelling Allowance is not admissible to those SC/ST candidates who are already in Central/State Government services, Central/State Government Corporation, Public Sector Undertakings, Local Government Institutions and Panchayats and the concession availed from Railways, if any, for undertaking journey for attending written examination.
- xix. Download TA forms from < <https://recruit.barc.gov.in> > TA reimbursement will be subject to the production of self-attested copy of SC/ST Caste certificate, non-employment certificate and tickets/e-ticket. For this purpose, candidates are requested to download and provide the information in Annexure-6 (downloaded from the website <https://recruit.barc.gov.in>).
- xx. The nature of duties to be performed by the above categories involves working in round the clock shifts, in operational plants and areas.
- xxi. The candidates appointed will be governed by National Pension System
- xxii. NRB/BARC reserves the right to fill up the post or even to cancel / restrict / modify / alter the whole process of recruitment without issuing any further notice or assigning any reason thereof.
- xxiii. Compensatory time for persons with benchmark disabilities shall be provided as per the extant orders of Government of India.
- xxiv. Ex-servicemen who have already secured employment in civil side under Central Government on regular basis after availing the benefit of reservation given to ex-servicemen for their re-employment are NOT ELIGIBLE for claiming benefits of reservation under Ex-servicemen Category.

7. **COPIES OF CERTIFICATES to be submitted at the time of 2<sup>nd</sup> Stage of selection process**

- (a) Educational qualifications, experience (as applicable) and technical qualifications (supported by appropriate mark sheets\* indicating the subjects offered at the examinations). (\**Semester/Year wise mark sheets and consolidated mark sheet*).
- b) Date of birth / Proof of age.
- c) SC/ST category (certificate should have been issued by the authorised authority in the prescribed format given at **Annexure-1\***. The community should have been included in the Presidential orders in relation to the concerned state).
- d) OBC candidate's caste certificate should be issued by an authorised authority in the prescribed format with non-creamy layer certificate and the caste/community should have been included in the Central lists of Other Backward Caste. The crucial date for determining the OBC non-creamy layer certificate will be the closing date of on-line application. The OBC candidates should also enclose self-declaration of non-creamy layer status in the format as given in **Annexure- 2\***.
- e) OBC for the purpose of AGE RELAXATION AND RESERVATION will mean "persons of OBC categories not belonging to the Creamy Layer" as defined in Government of India, Department of Personnel & Training OM No.36012/22/93-Estt.(SCT) dated 08.09.93 and modified vide Government of India, Department of Personnel & Training OM No.36033/3/2004-Estt.(Res) dated 09/3/2004, OM No. 36033/3/2004 –Estt.(Res.) dated 14/10/2008, OM No. 36033/1/2013-Estt (Res.) dated 27/05/2013 and latest modification vide Government of India, Department of Personnel and Training OM No. 36033/1/2013-Estt (Res.) dated 13/09/2017(As per the format given in **Annexure-3\***).
- f) Disability Certificate from the appropriate authority regarding physical disability [as per the format given at **Annexure-4\*** (applicable to persons with disability)].
- g) According to the persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996 notified on 31/12/1996 by the Central Government in exercise of the powers conferred by sub-section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996)], a disability certificate shall be issued by a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute a Medical Board consisting of at least three members, out of which, at least, one member shall be a Specialist from the relevant field.
- h) The certificate would be valid for a period of 5 years for those whose disability is temporary. The Medical Board shall indicate the period of validity of the certificate where there are chances of variation in the degree of disability. For those who acquired permanent disability, the validity can be shown as permanent. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstances of the case and pass such orders in the matter as it thinks fit.
- i) Those SC/ST/OBC persons with disabilities selected on their own merit without relaxed standards along with other candidates will be considered against unreserved vacancies provided the post is identified for persons with disability of relevant category (as applicable).

- j) Proof of the effect that they have been affected by 1984 riots (if claiming age relaxation).
- k) EWS (Economically Weaker Section) Reservation: Candidates who are not covered under the scheme of reservation for SC/ST/OBC and whose family gross annual income is below Rs.8 Lakh (Rupees eight lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income :
- (a) 5 acres of agricultural land and above;
  - (b) Residential flat of 1000 sq. ft. and above;
  - (c) Residential plot of 100 sq. yards and above in notified municipalities;
  - (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- l) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- m) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.
- n) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure 5\*** shall only be accepted as candidate's claim as belonging to EWS:
- (a) District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1stClass Stipendiary Magistrate / Sub-Divisional Magistrate / Taluk Magistrate / Executive Magistrate / Extra Assistant Commissioner
  - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
  - (c) Revenue Officer not below the rank of Tehsildar and
  - (d) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- o) The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate as on closing date of registration of application. Further, these candidates are also required to produce valid Income and Asset Certificate during document verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature / application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) vacancies only.
- p) EWS status as on the closing date for online application for the advertisement shall only be considered for availing reservation benefits, if eligible. Any change in the community/EWS status of the candidate thereafter shall not be entertained
- q) The candidates claiming relaxation under the category of 'Ex-Servicemen' are required to provide information in **Annexure 7\***.
- r) NOC (in original) from current employer in case a candidate who are already in



Central/State Government services, Central/State Government Corporation, Public Sector Undertakings, Local Government Institutions and Panchayats.

s) Any other relevant certificates (as applicable).

**\*Annexures 1 to 7 can be downloaded from the website < <https://recruit.barc.gov.in> >**

**8. WARNING:**

1. Mere fulfilling of requirements as laid down in the advertisement does not qualify a candidate for a written test/Skill test. No correspondence will be entertained with candidates not selected.
2. Candidates will be shortlisted for Written Examination/Skill Test on the basis of the information provided by them in their online application. They must ensure that such information is true. If at any stage, it is found that the information given by them or any claim made by them in their online application is false, their candidature will be liable to be rejected and also liable for any other appropriate action as deemed fit.

**Record of the non-selected candidates shall not be preserved beyond 6 months from the date of formation of Select List & no correspondence from such candidates will be entertained thereafter.**

**CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION**

**For queries contact: 022-25597983 / 25597855 / 25597915**

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